



P.O. Box 922  
Purcell, OK 73080

## MINUTES OF THE MCCLAIN COUNTY 9-1-1 TRUST AUTHORITY

**Date:** February 9, 2022 (WEDNESDAY)

**Time:** 3:00 PM

**Place:** McClain County Public Safety Center  
1930 S Green Ave.  
Purcell, OK 73080

Present: Jackie Wadley- Chairman, John Wilk- Vice Chairman, Chad Clanton- Trustee, Jeff Poteet- Trustee

Guests: Shawn Hodges- Legal Advisor, Mike Clifton- 911 Executive Director, Brooke Atherton- 911 Coordinator

1. The meeting was called to order at 3:01pm by Mr. Wadley. A quorum was declared.
2. At 3:01pm Public Comments. No comments taken.
3. At 3:01pm Mr. Clanton made a motion to approve the minutes from the January 12<sup>th</sup> meeting. The motion was seconded by Mr. Poteet. Unanimous approval was given
4. At 3:03pm The Coordinator's Report was given by Ms. Atherton.
5. At 3:04pm The Director's Report was given by Mr. Clifton.
6. At 3:12pm Discussion began regarding the payment of monthly expenses. Mr. Wilk made the motion to pay the bills. The motion was seconded by Mr. Poteet. Unanimous approval was given
7. At 3:13pm Discussion began regarding declaring items for surplus. Mr. Wadley made the motion to surplus the listed items. The motion was seconded by Mr. Clanton. Unanimous approval was given.
8. At 3:15pm Discussion began regarding setting the current amount of Trust Employee annual and sick leave. Mr. Wadley made a motion to follow McClain County's annual and sick leave rates and have the employees start with the maximum amount of accumulation time based on their years of service. The motion was seconded by Mr. Poteet. Unanimous approval was given.
9. At 3:36pm Discussion began regarding approving the Trust Employees Performance Bonuses. Mr. Poteet made the motion to grant each of the Trust Employees a \$300 Performance Bonus. The motion was seconded by Mr. Wilk. Unanimous approval was given.
10. At 3:39 Discussion began regarding the Interlocal agreement between McClain County and the City of Purcell. No action taken. Item tabled till next meeting.
11. At 3:41pm New Business. Discussion began regarding the invoice sent in by Kim Barns. Discussion also began about the draft audit and how many final copies the Trust wanted to receive. Discussion also began about the Employee Handbook that is being created by Ms. Atherton.
12. At 3:59pm Adjournment- with a motion by Mr. Wadley. The motion was seconded by Mr. Poteet. Motion passed by unanimous vote.  
The meeting was adjourned at 3:59pm.

Attest:

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Brooke Atherton  
911 Trust Secretary

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Jackie Wadley  
911 Trust Authority Chairman