



P.O. Box 922
Purcell, OK 73080

MINUTES OF THE MCCLAIN COUNTY 9-1-1 TRUST AUTHORITY

Date: December 8, 2021 (WEDNESDAY)

Time: 3:00 PM

Place: Purcell Fire Department
1505 N Green Ave.
Purcell, OK 73080

Present: Jackie Wadley- Chairman, John Wilk- Vice Chairman, Jeff Poteet- Trustee

Guests: Shawn Hodges- Legal Advisor, Mike Clifton- 911 Executive Director, Brooke Atherton- 911 Coordinator

1. The meeting was called to order at 3:03pm by Mr. Wadley. A quorum was declared.
2. At 3:03pm Public Comments. No comments taken.
3. At 3:03pm Mr. Wadley made a motion to approve the minutes from the November 11th meeting. The motion was seconded by Mr. Poteet. Unanimous approval was given
4. At 3:03pm The Coordinator's Report was given by Ms. Atherton.
5. At 3:05pm The Director's Report was given by Mr. Clifton.
6. At 3:08pm Discussion began regarding the payment of monthly expenses. Mr. Wadley made the motion to pay the bills. The motion was seconded by Mr. Poteet. Unanimous approval was given
7. At 3:08pm Discussion began regarding approving the resolutions to participate in Oklahoma Employees Retirement System (OPERS). Mr. Wilk made the motion to approve the resolutions. The motion was seconded by Mr. Poteet. Unanimous approval was given.
8. At 3:10pm Discussion began regarding approving Roger Cudd CPA to assist in setting up payroll for trust employees. Mr. Wadley made a motion to find a suitable CPA to set up payroll and approve of paying a fee up to \$1,500. The motion was seconded by Mr. Poteet. Unanimous approval was given.
9. At 3:17pm Discussion began regarding the approval of retro paying the trust employees from July to December. Mr. Poteet made a motion to approve the payment. The motion was seconded by Mr. Wilk. Unanimous approval was given.
10. At 3:22pm Discussion began regarding approving the updated 2022 calendar holidays. Mr. Wadley made a motion to approve the holidays. The motion was seconded by Mr. Poteet. Unanimous approval was given.
11. At 3:24pm Discussion began regarding the approval of the quote from Dell to extend the maintenance agreements on current laptops and tablets. Mr. Poteet made the motion to not approve the maintenance quote. The motion was seconded by Mr. Wadley. Unanimous approval was given.
12. At 3:27pm Discussion began regarding the Interlocal agreement with McClain County and the City of Purcell. No action taken. Item tabled to next meeting.
13. At 3:29pm New Business. Discussion began regarding possible Christmas bonuses and updating the trust employees' contracts. Mr. Clifton brought up the purchase of new work cell phones for the trust employees and conference chairs for the new building.
14. At 3:41pm Adjournment- with a motion by Mr. Wadley. The motion was seconded by Mr. Poteet. Motion passed by unanimous vote.
The meeting was adjourned at 3:41pm.

Attest:

Brooke Atherton
911 Trust Secretary

Jackie Wadley
911 Trust Authority Chairman