



P.O. Box 922  
Purcell, OK 73080

## MINUTES OF THE MCCLAIN COUNTY 9-1-1 TRUST AUTHORITY

**Date:** September 11, 2019 (WEDNESDAY)

**Time:** 1:00 PM

**Place:** Purcell Fire Department  
1505 N Green Ave.  
Purcell, OK 73080

Present: Jackie Wadley- Trustee, Chad Clanton- Trustee, Jeff Poteet- Trustee

Guests: Shawn Hodges- Legal Advisor, Mike Clifton- 911 Executive Director, Brooke Atherton- 911 Coordinator

1. The meeting was called to order at 12:59pm by Mr. Wadley. A quorum was declared.
2. At 12:59pm Public Comments were held. No comments taken.
3. At 12:59pm Mr. Wadley made a motion to approve the minutes from the August 14<sup>th</sup> 2019 meeting. The motion was seconded by Mr. Clanton. Unanimous approval was given.
4. At 1:00pm The Coordinator's Report was provided by Ms. Atherton.
5. At 1:06pm Director/Treasurer's Report was provided by Mr. Clifton.
6. At 1:11pm Discussion began regarding the payment of monthly expenses. Mr. Wadley made the motion to pay the bills. The motion was seconded by Mr. Poteet. Unanimous approval was given.
7. At 1:16pm Discussion began regarding the approval of the engagement letters with Angel, Johnston, & Blasingame for audits of the 2017-2018 and the 2018-2019 fiscal years. Mr. Clanton made motion to approve the engagement letters. The motion was seconded by Mr. Poteet. Unanimous approval was given
8. At 1:17pm Discussion began regarding authorizing the final payment to Kim Barnes for completion of bookkeeping and audit preparation for the 2015-2016, 2016-2017, 2017-2018 fiscal years in the amount of \$3000.00. Mr. Wadley made the motion to authorize the payment. The motion was seconded by Mr. Clanton. Unanimous approval was given.
9. At 1:19pm Discussion began regarding approving the Independent contractor agreement with Kim Barnes to complete and prepare bookkeeping for the 2018-2019 fiscal year for the amount of \$2000.00. Mr. Wadley made motion to approve the Independent contractor agreement. The motion was seconded by Mr. Clanton. Unanimous approval was given.
10. At 1:20pm Discussion began regarding declaring the listed equipment to surplus. Mr. Clanton made a motion to declare the listed items as surplus. The motion was seconded by Mr. Poteet. Unanimous approval was given.
11. At 1:21pm Mr. Clanton made a motion to enter executive session pursuant to 25 O.S. Sect 307(B)(1) to discuss the McClain County 911 Trust Indenture. The motion was seconded by Mr. Poteet. Unanimous approval was given.
12. At 1:50pm Mr. Wadley made a motion to exit executive session. The motion was seconded by Mr. Poteet. Unanimous approval was given. No action taken.
13. At 1:51pm Discussion began about radio issues on 800mhz as well as the communication abilities of the Tahoe.
14. At 1:57pm Adjournment- with a motion by Mr. Wadley. The motion was seconded by Mr. Poteet. Motion passed by unanimous vote.  
The meeting was adjourned at 1:57pm.

Attest:

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Brooke Atherton  
911 Trust Secretary

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911 Trust Authority Chairman