



P.O. Box 922  
Purcell, OK 73080

## MINUTES OF THE MCCLAIN COUNTY 9-1-1 TRUST AUTHORITY

**Date:** January 10th, 2018 (WEDNESDAY)

**Time:** 1:00 PM

**Place:** McClain County Courthouse  
121 North Second Ave, Room 111  
Purcell, OK 73080

Present: Chad Clanton- Trustee, Sarah Kennedy- Trustee, Kyle Brooks- Trustee  
Guests: Mr. Shawn Hodges- Legal Advisor, Brooke Atherton- 911 GIS Technician, Mike Clifton- 911 Executive Director, Doug Gilland Sr- Dibble Mayor

1. The meeting was called to order at 1:02 pm by Mr. Clanton. A quorum was declared.
2. At 1:03 Mr. Brooks made a motion to approve the minutes from December 2017. The motion was seconded by Ms. Kennedy. Unanimous approval was given.
3. At 1:04pm a brief Coordinator's report was provided by Mr. Clifton.
4. At 1:06pm The Treasurer's Report was provided by Mr. Clifton.
5. At 1:09pm Mr. Brooks made a motion to approve paying the monthly expenses. The motion was seconded by Ms. Kennedy. Unanimous approval was given.
6. At 1:12pm Discussion began regarding the purchase of ESRI Software for computers. Mr. Brooks made a motion to approve the purchase. The motion was seconded by Ms. Kennedy. Unanimous approval was given.
7. At 1:14pm Discussion began regarding the Micro Data annual maintenance agreement. Mr. Brooks made a motion to deny the agreement. The motion was seconded by Ms. Kennedy. Unanimous approval was given.
8. At 1:18pm Discussion began regarding the job descriptions of the McClain County 9-1-1 Executive Director and GIS Technician. Mr. Brooks made a motion to approve both descriptions. The motion was seconded by Ms. Kennedy. Unanimous approval was given. At 1:22pm Discussion began regarding advertisement for the position of Executive Director. Mr. Brooks made a motion to advertise the position. The motion was seconded by Ms. Kennedy. Unanimous approval was given.
9. At 1:24pm Public Comments were held. Discussion began regarding Dibble's concern for the inaccuracies in the numbers of calls produced by the call taking software. There was also discussion regarding Ms. Colvin's absence and her timesheet. As well as discussion of archiving past and future McClain County 9-1-1 emails.
10. At 1:33pm Adjournment- with a motion by Mr. Brooks. The motion was seconded by Ms. Kennedy. Motion passed by unanimous vote.  
The meeting was adjourned at 1:33 pm.

Attest:

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Brooke Atherton  
911 Trust Secretary

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911 Trust Authority Chairman